

SHETLAND COMMUNITY FACILITIES NETWORK - NOTES OF MEETING
Thursday 29 August 2024, 7pm - 8.30pm, Online (Zoom)

Present:

Alan Hamilton	Sandveien Neighbourhood Centre
Alistair Williamson	Hillswick Public Hall SCIO
Ayesha Huda	Voluntary Action Shetland
Chris Bunyan	Shetland Community Benefit Fund
Colin Clark	Shetland Community Benefit Fund
Diana Abernethy	Scalloway Community Development Company
Grant Anderson	Ollaberry Hall
Helena Johnson	Voe Hall
Karen Fraser	Staney Hill Hall
Laura Whittall	Bigton Collective (Bigton Shop, Bigton Hall, Hymhus)
Lisa Stewart	RNID
Margaret Tulloch	North Roe & Lochend Hall
Verena Aedo	Local Energy Scotland

Apologies:

Sharon Deyell, Skeld Hall

Joanne Fraser, SIC Community Involvement & Development

1	Welcome
	Ayesha welcomed attendees to the meeting.
2	Presentations
	Lisa Stewart, RNID in Shetland (see attached)
	Verena Aedo, Local Energy Scotland Support to reduce building energy costs and carbon emissions (see attached)
3	MPLC Public Performance Licence
	<p>Ayesha shared Wendy Hand's briefing on the MPLC licence (see attached).</p> <p>Films and TV programmes, whether broadcast on television (terrestrial television, Freeview or satellite services), on home entertainment DVD/Blu-ray or viewed from the internet via streaming sites are intended for private, domestic use only. Under the provisions of the Copyright, Designs and Patents Act 1988, those shown outside of one's home, qualify as a 'public performance' and are illegal unless correctly licensed.</p> <p>The MPLC Umbrella Licence gives unlimited use of thousands of films and TV shows throughout the year. It represents over 4000 (four thousand) Hollywood producers, independent film studios and TV producers.</p> <p><u>Key restrictions:</u></p>

1. No commercial advertisement may be made of the film title outside of the licensed premises and to no one other than the licensed group.
2. No direct income may be made to view the film, but you may
 - i) Charge a ticket price that includes food, drink, raffle etc.
 - ii) Have no entry fee, but raise funds through the sale of food, drink, raffle ticket etc. at each film event.
3. The licence is only applicable to the named organisation and location.
4. The films shown must be a legal copy of that film.
5. This licence is unfortunately not suitable for a film society or similar since it does not cover cinema style events.

Key benefits:

1. Allows the use of films and TV shows broadcast, downloaded or streamed together with any legally obtained DVD/Blu-ray copies- either your own library or those purchased/rented. **The licence covers streaming and broadcast TV use, through iPlayer, YouTube etc.**
2. Unlimited showings all year round.
3. No reporting of title use or audience figures.
4. Low administration as the licence agreement renews automatically.

When an organisation provides equipment such as TV, Laptop etc. that **may be used for streaming**. You need to be assured and make it clear that no MPLC material would be shown on the equipment.

If you have the equipment you need a disclaimer on the equipment to confirm it can not be used to show any licenced materials

If the **hall supplies facilities for the hirers (TV, projector, lap tops etc) then it would be the hall that needs to cover themselves.**

If the space is empty and a group brings in their own equipment in, the hall should advise them they would need the licence.

The fee for the MPLC Umbrella Licence to legally screen film and TV shows is £326.27 + vat per year.

4 Room Hire Fees

It was noted it is difficult to compare charges as facilities are different, have different capacity, kitchen and room facilities and heating systems. In addition heating costs have increased substantially for most organisations.

- Sandveien Neighbourhood centre offers a reduced rate for regular hires.
- Hillswick Hall has increased costs for weddings but kept other costs the same. Alistair noted that the heating is on a coin meter so anyone hiring the hall pays for the actual cost of heating.

The recommendation to review fees at least annually and to be aware of any significant changes which will affect charges (e.g. increase in electricity fees). Ayesha noted that giving advance notice of changes and making the community aware of the reasons for an increase in charge could help to deflect any community criticism.

5 Governance Update

Charity Law Update

Following the passing of the new Charities (Regulation and Administration) (Scotland) Act 2023, the regulator OSCR has new powers and there are new requirements for charities. OSCR will hold a series of webinars for charities in November/December to highlight the changes. Key changes:

- OSCR will be displaying the unredacted accounts for all Scottish charities on the Scottish Charity Register from summer 2025.
- All charities will be required to provide the names of your Trustees for a public register
- Charities that fail to submit accounts and to respond to OSCR can have their charitable status taken away
- OSCR has increased inquiry powers if there is possible misconduct or a risk to assets. From 1 April 2024 they can:
 - **Direct charities to take particular actions:** Their current powers only allow them to instruct a charity not to do certain things.
 - **Appoint interim trustees:** Using this power, we will be able to help charities that cannot function due to a lack of charity trustees. More information on [powers to appoint interim trustees can be found here](#).
 - **Inquire into former charities and former charity trustees:** This will extend the reach we have to make inquiries into organisations that are no longer charities and individuals who were previously charity trustees. This extension of our powers will enhance our ability to deal with situations and issues that may cause concern to the public.

6 Training Update

Highlands & Islands Climate Hub offer free online food hygiene training - level 2 certificate

- The training is applicable to groups who are involved with food handling and preparation in any way.
- For application & admin purposes, each individual who requires the training has to apply individually. This is to allow us to be able to keep records of all those who have learner accounts and their completion certificate etc. The form to apply can be found here - <https://forms.monday.com/forms/3e7cda4c648b1fcc95c7a5ca01b16ba7?r=use1>.
- There is no limit to the number of people from the organisation who can apply. If the staff member handles food or works within close proximity to it, we would support their training. Essentially, if you feel that the individual completing the food hygiene training would benefit your organisation, we would provide the training.

An overview of the training is here - <https://food-safety.org.uk/courses/product/level-2-food-safety-and-hygiene-for-catering-course/>

For more information please contact:

Chloe Anderson, Highlands and Islands Climate Hub CiC,
Email: enquiries@hiclimatehub.co.uk

Voluntary Action Shetland - Roles & Responsibilities For Trustees Training

Choose from one of two dates:

- [THURSDAY 5TH SEPTEMBER 2024, 6PM – 8.30PM, MARKET HOUSE, LERWICK](#)
- [SATURDAY 21 SEPTEMBER, 10.30AM - 1PM, MARKET HOUSE, LERWICK](#)

7 Funding Update

CROWN ESTATE SCOTLAND COMMUNITY CAPACITY GRANTS PROGRAMME HAS OPENED FOR EXPRESSIONS OF INTEREST

This fund provides early stage financial support for local projects that will help to achieve the following objectives:

1. Create self-sustaining community enterprises that will promote sustainable development through the provision of local economic, social, and/or environmental benefits.
2. Contribute to the regeneration of places through improvements to buildings or community spaces that will support self-sustaining community enterprises delivering sustainable development.

The fund is open to all communities that are:

- **Situated up to 5 miles from coastal and estuarine foreshore in Scotland; or**
- **Situated up to 5 miles from the Scottish Crown Estate’s four rural estates (Glenlivet, Fochabers, Whitehills and Applegirth).**

Awards of between £20,000 to £50,000 for a one-year period will be made through this fund. Crown Estate Scotland currently has **£300,000 available** for grant distribution.

Deadline for expressions of interest is 23 September 2024.

For more information see website below:

[Crown Estate Scotland Community Capacity Grants Programme | Foundation Scotland](#)

DEVELOPMENT GRANT FUNDING FOR BUSINESSES AND THIRD SECTOR ORGANISATIONS IN SHETLAND

The Shetland Islands Council Economic Development Grant Scheme provides grants of up to £25,000 to small to medium-sized businesses (SMEs) and third sector organisations based in Shetland.

Financial assistance is available for businesses that can demonstrate that their projects meet key eligibility criteria and will result in benefits to the Shetland economy.

You can receive a grant for:

- capital expenditure – for example, buildings (including construction costs, upgrades or improvements and associated professional fees) and equipment
- revenue expenditure – for example, professional fees, consents, permissions, salary costs, and volunteer expenses

Contact economic development for more information.